

Ministry of Communications & IT
Department of Posts
P A WING

4th Floor, Dak Bhawan
Sansad Marg
New Delhi 110 001

No. 301 (7)/2012/PA Admn III/197-217

Thursday, 30 August 2012

To

All General Managers
Postal Accounts & Finance

All Directors of Accounts (Postal)

Sub: Grant of regular promotion to the cadre of Assistant Accounts Officer in Indian P&T AFS Group 'B' under SCF (10%) quota.

Sir/Madam,

I am directed to refer to this office letter No.38(2)/09/PA Admn I/153-207 dated 25 Jun 2009, letter of even No.349-391 dated 22 Jul 2009 and letter dated 04 Dec 2009 therein issued instructions on the subject cited above. As the revised Recruitment Rules of AAO cadre is still to be approved by the nodal Ministries concerned, the following instructions are reiterated:

- i. Regular promotions against vacancies may be made to the cadre of Assistant Accounts Officer in P&T AFS Group 'B' under SCF (10%) quota from the select panel already approved by the Member (Finance) immediately subject to vigilance clearance.
- ii. A select panel for the year 2012-13 (i.e. upto 31 Mar 2013) of Senior most senior Accountants from the circle gradation list duly approved and recommended by the DPC constituted in PAOs may be sent to this office for approval of the same panel by the competent authority, if not already done.
- iii. The Departmental Promotion Committee for considering SCF (10%) Quota promotion is as below:

Chairman	-	Director
Member-I	-	Assistant Chief Accounts Officer
Member-II	-	Senior Accounts Officer
- iv. While forwarding the above said select panel to this office the following information/documents may also be forwarded:
 - a. Copy of Approved select Panel
 - b. Copy of DPC proceedings
 - c. Finding of the DPC kept in the sealed cover, if any; the sealed cover may also be forwarded along with the DPC proceedings.
 - d. Vigilance clearance
 - e. Present and anticipated vacancy position of AAOs under SCF(10%) quota

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- v. It may be ensured that 13 point roster is maintained for the above purpose in case of cadre strength is upto 13 posts as per guidelines in DoP&T OM No.36012/2/96-Estt (Res) dated 02 Jul 1997.
- vi. The Senior Accountants who qualified JAO Part II (Postal) examination and refused the offer of appointment as AAO under 90% quota may not be considered for the above mentioned promotion.
- vii. The holding of DPC by this office on all India basis will be made after notification of revised RR.
- viii. The Senior Accountants already officiating in AAO cadre may be reverted to the cadre of Senior Accountant before promotion to the cadre of AAO on regular basis.
- ix. If any Senior Accountant promoted under SCF (10%) quota from the approved select panel declines offer of promotion, the next senior most Senior Accountant may be considered for promotion. The Senior Accountant who refuses regular promotion would automatically be placed under embargo for a period of one year and no financial up gradation under MACP Scheme shall be allowed. He may again be considered for promotion after completion of embargo period.

These instructions may be strictly adhered to.

Yours faithfully,

JTERO
(R Magadevan)
Assistant Director General (Admin)
30.08.2002